



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : OVT- GRAPHIC LINE INC.
Address : 23 21st. Upper Plaza, West Rembo, Makati City

P.O. No. : 23-11-0832
Date : 11/29/2023
Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
Date of Delivery : _____

Delivery Term : 30 Calendar Days
Payment Term : Please see attached Terms of Reference

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	80	Printing of 1st Pasig City Research Journal, MANUFACTURER: OVT-GRAPHIC LINE INC. 80 pcs. of 1st Pasig City Research Journal 80 pages including cover and back pages PUR binding Full Color Matte Lamination with spot UV Stock Cover-C2S 200 Inside-C2S 100 A4 size paper Envelope included Quantity: 80 pcs. Book paper 80 Color: white *Purchase Order shall cover all items found in the Request for Quotation, Terms of Reference/Technical Specifications, and Bid Bulletin/s, if any.	696.25	55,700.00
***** Nothing Follows *****					
For the use of 1st Pasig Research Journal for the use of Education Unit					

Control No. **5100** GRAND TOTAL : **Php 55,700.00**

Total Amount in Words Fifty-five Thousand Seven Hundred Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

VICTOR MA REGIS N. SOTTO
(Authorized Official)
City Mayor

Conforme :

ARLENE T. BESMONTE

(Signature over printed name of Supplier)

Date

12-11-2023

Requisitioning Office/Dept. :

SHERYL T. GAYOLA
(Authorized Official)

Funds Available:

JUVY A. OUENCO
Chief Accountant

Amount : Php 55,700.00

OBR No. : 200-2023-07
-0089-(3999) CAP